

## Sheringham Leisure Centre: project update February 2020

Detailed information relating to any aspect of the project can be obtained from Robert Young (Senior Reporting Officer) or Kate Rawlings (Project Manager) and clarification of any aspect of the table's content can be provided at or following the meeting.

	Forecast/ expected position	Current position	Notes/ comments
<b>Time</b>	Completion date: 29 Aug 2021	9 days behind schedule 12 hours lost to bad weather	<ul style="list-style-type: none"> <li>• Delay due to slope slippage caused by redundant drain not removed by enabling works contractor. The Enabling works contractor has been put on notice of a possible claim.</li> <li>• Contractor is actively seeking areas in the programme to make up for the delay but at present is confident this will be possible and therefore no 'official' warnings have been issued.</li> </ul>
<b>Budget</b>	£12,697,139	£12,697,139	<ul style="list-style-type: none"> <li>• No change to budget. No further calls made on contingency in this period.</li> </ul>
<b>Issues log</b>		<ul style="list-style-type: none"> <li>• Foundation works were slowed down due to the need for an alternative stabilisation working method, due to slope failure resulting from redundant drainage pipe being left in situ.</li> <li>• A drainage diversion is potentially required, and options are being evaluated/progressed.</li> </ul>	<ul style="list-style-type: none"> <li>• Any costs incurred due to failings of the enabling works contractor (including costs incurred do to delay caused) will be reclaimed as appropriate.</li> <li>• Soon to be out of the critical path for this aspect of the work and due to recent improved weather conditions these delays are not anticipated to be compounded.</li> </ul>
<b>Risk log</b>	A risk log is being maintained. These are routinely monitored and revised and controls are introduced to manage/ mitigate risks and provide assurance	The most critical high level risk remains the potential 'failure' of the existing facility, prior to the new one being completed, which would	<ul style="list-style-type: none"> <li>• The maintenance and life-cycle log for Splash will remain under review in order to flag any likely issues. Contractual provisions are in place</li> </ul>

		<p>adversely impact financially on the Council.</p> <p>The principal risks to the construction project at this time are:</p> <ul style="list-style-type: none"> <li>• Any potential delay that might result from disruption to site services or infrastructure (e.g. gas main leak)</li> <li>• Delays in completion impacting on operational contract</li> <li>• Outstanding value engineering items not confirmed (£47k savings to be found)</li> </ul>	<p>to help mitigate any impact and the fact that the new facility is now being built should address any reputational impacts.</p> <ul style="list-style-type: none"> <li>• As the construction moves on the likelihood of unknown site issue (e.g. ground condition) reduces significantly</li> <li>• No expected delays to the critical path known at this time, contractor has been quick to identify potential issues and to find solutions</li> <li>• Value engineering targeted to meet Contract sum agreed in principle with potential for further VE items when more works are sub-let. Currently optimistic that these savings will be achieved.</li> </ul>
<b>Project Governance</b>	<p>The Portfolio Holder (PH) is Cllr Virginia Gay, the Council's Senior Reporting Officer (SRO) is Robert Young and the internal Project Manager is Kate Rawlings. Various other technical experts from within the Council are involved in the project as appropriate. The Council has procured the services of: an Employer's Agent, Project Manager and Cost Consultant (all provided by REAL Consulting); a Technical Architect (Saunders Boston Architects); and a Mechanical, Electrical and Pool Filtration Consultant (Silcock Dawson)</p>	<ul style="list-style-type: none"> <li>• The project team and responsibilities remain unchanged and meetings and reporting are occurring as scheduled.</li> </ul>	<p>No comments to provide</p>
<b>Communications</b>	<p>The Communications Plan covers:</p> <ul style="list-style-type: none"> <li>• Planned activities at key milestones</li> <li>• Responses to issues and events as they occur</li> <li>• Routine communications to interested</li> </ul>	<ul style="list-style-type: none"> <li>• New images of splash pad available (uploaded to website)</li> <li>• Opportunities for further promotion of the project continue to be</li> </ul>	<ul style="list-style-type: none"> <li>• The identified 'broken' links have been fixed.</li> <li>• Time-lapse photography has been received, however the sub-contractor</li> </ul>

	<p>parties (including via the <a href="#">website</a>)</p>	<p>explored</p> <ul style="list-style-type: none"><li>• Dates are being lined up for the contractor to meet with local schools and a plan to undertake further 'social value' elements of the contract will be determined in the coming months</li><li>• The name of the new Sheringham Leisure Centre needs to be agreed before the relevant planning condition can be discharged</li></ul>	<p>responsible for that experienced issues resulting in the early footage missing. Still photographs will be added to help complete the picture and the video will be uploaded to the website when suitable.</p> <ul style="list-style-type: none"><li>• The lack of resources and capacity in the Council's Communications team continue to be of concern.</li></ul>
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